

Virtual Meeting of Sherborn Library Board of Trustees

Tuesday, August 17, 2021

Trustees Participating

Brian Connolly, Maximilien Klaisner, Erin Carroll, Christopher Kenney, Kristiina Almy, Frank Orlando, Susan Lepard, Bruce Eckman.

Other Participating

Library Director, Elizabeth Johnston; Jeff Waldron and Eric Johnson, Select Board members; Mary McKenna, Margo Powicki

This was a virtual meeting conducted in connection with the Zoom Platform with call-in capability. Consistent with requirements, the meeting was being recorded and will thereafter be kept as an official Town record.

Call to Order

The meeting of the Library Trustees was called to order by Chairperson, Brian Connolly at 7.34pm.

Chair Report

Brian took a vote to approve minutes from meeting held on June 17, 2021, which were motioned, seconded, approved unanimously. Brian reviewed the communication via David Williams the updated meeting rules, including meetings to be held via Zoom on an ongoing basis. Finally, Brian reminded the Trustees of the Code of Conduct and Civil Discourse for Trustee Meetings and noted the importance of the Rules of Order.

Brian introduced and welcomed Mary McKenna as a Candidate for the Library Trustees. Mary will be appointed at the Select Board meeting held on August 26th. Mary McKenna introduced herself including her experience and background (educational, professional, and volunteer) in Library Sciences.

Friends of the Library Report

No update.

House Subcommittee & Library Building Committee

A Joint LCB/LBT meeting was held on August 2nd.

Chris provided an update regarding the duct work. At the August 2nd meeting, we voted in favor of an issuance of a CCD-15 for abatement and replacement of duct work, which was issued formally on August 3rd to the contractor. We received a written response on August 5th letter response from BCG objecting to the added scope as it is not originally considered part of the project. Subsequent meetings have been held with Town Counsel and it's been requested that the ductwork replacement work be solicited as a separate contract in light of the surety's refusal to do the work. This will allow us to move forward.

Chris made a motion to approve that the abatement, the ductwork replacement, and patchwork be solicited as a separate contract in light of the surety and BCG's refusal to do the work in CCD-15. The motion was seconded by Brian and the motion was approved unanimously.

Chris reported on behalf of Mary Moore regarding the Landscaping Committee. Notes below were provided by Mary Moore in advance of the meeting.

- Volunteers have spent 2 afternoons weeding and cleaning up underneath purple beech, trimming weeping yew above Sawin Academy Sign and significant weeding alongside parking loop facing town hall.

- DPW sent note to Surety reminding them of obligation to maintain site. Mowing was done week of 8/2 and needs to be kept up.
- Two Local landscape designers (Hadley Berkowitz and Janet Walsh) have offered discounted services to develop complementary long term landscape plans and accompanying maintenance plans for Site (Hadley) and Campus (Janet) employing Native and sustainable plantings to beautify the new library paths and outdoor spaces. DPW director is supportive of this approach and the goal is to have a preliminary plan ready for the September Trustee meeting.
- Certified arborist Dick Stoner is providing guidance and estimates on tree work that needs attention. We expect to see something from him by end of month with recommendations on the tree and shrub work that should be done.
- Landscape Design - the subcommittee would like to recommend that Trustees approve funding (pending receipt of an acceptable written proposal) - From Landscape endowment or finishing touches budget dedicated for this use - not to exceed \$3,500 for complete design and maintenance plan +10-12 hours of installation oversight work related to site installation work next spring.

Finance Subcommittee

Frank has worked with Hank to transition into the role and the necessary paperwork is nearly complete. Frank has also reviewed the account in light of a potential incremental donation from the Trustees to the construction project.

Technology Committee

Frank shared an update on networking and connections, though the committee is awaiting further clarification on HVAC system and timing.

Community Relations

The Trustees will be communicating with residents and will distribute across several mediums. Frank shared some “before and after” videos shot in February and August/

Director and Assistant Director Reports

Elizabeth shared the Library received six hotspots through an ARPA Grant. Hiring continues at the Library including student aids as well as Children’s Librarian.

Executive Session

Roll Call Vote and entered Executive Session.

Called to order: 8.30 pm

Meeting was adjourned at 9.21 pm

Submitted,

Erin Carroll, Recording Secretary