

## Minutes

Sherborn Library Board of Trustees

Tuesday, December 17, 2019

**7:30 p.m. – COMMUNITY CENTER**

Present: Trustees: Mary Moore, Brian Connolly, Hank Rauch, Kristiina Almy, Jennifer Searle, Chris Kenney, Bruce Eckman

Other: Elizabeth Johnston, Library Director, Jeff Waldron, Select Board, Eric Johnston, Select Board, Sean Killen, CMD Director, Natalie Weare, Advisory, Amy VanLangen, FOTSL

### 7:31 p.m. Call to Order, Mary O. Moore, Chair

1. Mary Moore (MM) asked that Brian Connolly (BC) (who will assume the role of Chair officially in Spring) Chair this meeting and she would be Secretary Pro-Tem. Approved by Trustees with a motion, second and unanimous vote.
2. BC asked for a motion to approve Minutes from November 19, 2019, motion was made, seconded, and unanimously supported.
3. Brief discussion about the project status with reference to latest update posted on website.

[https://sherbornlibrary.org/uploads/pages/img/m2FAQ12-19\\_\(1\).pdf](https://sherbornlibrary.org/uploads/pages/img/m2FAQ12-19_(1).pdf)

### Friends of the Library Report – A. VanLangen.

- Amy reported on Annual Appeal.
- Shared updated plans for Winterfest in January and upcoming Book Sale.

### Trustees' Motion to Adjourn to Executive Session – Roll Call Vote \*

*"M.G.L. Chapter 30A, Section 21(a)(3) – To discuss strategy with respect to threatened potential litigation if an open meeting may have a detrimental effect on the litigating position of the Town, and the Chair so declares." Voting of Exec. Session minutes 4 16 2019.*

### Trustees Return to Public Session

#### Subcommittee Reports

House Subcommittee & Library Building Committee.

- C. Kenney reported on latest project status which included a schedule calling for August 2020 completion and an updated budget. (copy available)
- Some discussion about status of Payment Requisition 35 and the vote was deferred until next meeting due to incomplete information.
- No Change orders were presented
- BC, MM and HR discussed meeting with SCCF regarding need for lease extension, all parties have agreed to regroup in January to finalize and extension.
- No other action items were reviewed

#### 4. Finance Subcommittee: Treasurer's Report - H. Rauch

- o FY21 Budget was presented and reviewed by Hank and Elizabeth
- o Some discussion about the project timeline and impact on Budget
- o Decision to vote on full FY budget vs. prorated due to library construction schedule.

- Motion was made, seconded, and approved unanimously to approve the budget as presented (attachment)
- 5. Community Relations: Communication and website updates
  - J. Searle & K. Almy reported that an updated FAQ was on website and a link had been posted on Next Door Sherborn.
  - MM mentioned that the copy had reviewed, revised and approved by KP Law.
- 6. Policy Subcommittee – B. Connolly, Liz Anderson, E. Johnston
  - Social Media Policy was discussed with goal of having updated version posted sometime during spring. EJ reported several personal rights/privacy issues that need to be considered. BC has been working with EJ and LR on this initiative.

BC reminded Trustees of upcoming meetings.

Next Trustees' Meeting Scheduled: Tuesday, January 21, 7:30 PM, SCC

Next LBC meeting: Monday, 1/6, 7pm location TBD

Construction Site Meetings, Ongoing – Tuesdays 1:00 PM, Town Hall

9:20 pm. A motion was made to adjourn. Motion was seconded and unanimously approved.