

**Minutes for Meeting of
Sherborn Library Building Committee
December 7th, 2020**

LBC Members Present: Jim Kolb, Mark Brown, Roger Demler, Richard Littlefield, Adam Page, Chris Kenney, Jeff Waldron, and Elizabeth Johnston

Library Trustees Members Present: Hank Rauch, Brian Connolly, Chris Kenney

Also Present: Michael McNulty (CHA), Peter Byerly (Beacon Architectural Associates), Mary Moore, Lauren Stara (MBLC)

The meeting was called to order at 6:00pm. This was a Virtual Meeting conducted in connection with the Zoom Platform with call-in capability. Roll calls were taken to establish the presence of a quorum for the LBC. It was announced that the meeting would be recorded and thereafter kept as an official Town record.

1. LBC Chair's Report:

- Invoices Approval;
 - o JTI invoice #33 recommended for approval contingent on formal CHA approval to follow. Motion put forth by Roger Demler. Seconded by Mark Brown. All in favor.
 - o CHA October Invoice recommended for approval by Jim Kolb.. Motion put forth by Jim Kolb. Seconded by Mark Brown. All in favor.

- Tentative LBC meeting schedule thru expected completion:
 - Monday, 1/4/2021
 - Monday, 2/1/2021
 - Monday, 3/1/2021
 - Monday, 4/5/2021
 - Monday, 5/3/2021
 - Monday, 6/7/2021

2. Voting of Minutes

- o November 2nd meeting minutes were approved

3. OPM Update

- Project Update:
 - CHA presented progress photos and look ahead schedule
 - New brick installation substantially complete, with copper flashing and granite installation nearing completion.
 - Roofing replacement is complete.
 - Again, the curtainwall activities were noted as particularly concerning as related to

overall schedule and weather tightness. Curtainwall shop drawings have been approved as noted. Glazing has been ordered and aluminum frames are being fabricated in shop. This schedule activity has been highlighted as an issue with overall schedule completion in schedule comments and OAC meeting discussions.

- BCG provided an overall construction schedule update on 11/3/20. BAA/CHA provided comments to be incorporated into the December update, anticipated this week. Additionally BAA/CHA issued a letter noting the lack of recovery schedule.
- LEED meeting to be held later this week to review scoresheet.
- CHA has reviewed update completion schedule with Eversource for revised incentives agreement to be completed by Eversource and sent for town signature as we near completion.
- CHA to coordinate with Stefura/WB Meyer for large table refurbish/reinstallation and Accubright for Chandelier reinstallation.
- Weekly Owner/Architect/Contractor site meetings continue being held on Tuesdays at 1PM
- CHA noted that OAC meeting minutes are being reviewed for accuracy, and revision comments are being incorporated by BCG as agreed.
- Financial Update:
 - BCG requisition 38 and Change Order 21 were reviewed. Change Order 21 recommended to be signed by David Williams. Both had been previously reviewed and approved by BAA.

4. Next LBC Meeting: Monday, January 4th at 6PM via zoom

Motion to Adjourn at 7:15PM

Respectfully submitted,

Mike McNulty