

**Minutes for Meeting of  
Sherborn Library Building Committee  
June 7<sup>th</sup>, 2021**

LBC Members Present: Chris Kenney, Mark Brown, Richard Littlefield, Adam Page, Roger Demler, Alexis Madison, and Elizabeth Johnston

Library Trustees Members Present: Chris Kenney, Brian Connolly, Hank Rauch

Also Present: Michael McNulty (CHA), Peter Byerly (Beacon Architectural Associates)

The meeting was called to order at 6:00pm. This was a Virtual Meeting conducted in connection with the Zoom Platform with call-in capability. Roll calls were taken to establish the presence of a quorum for the LBC. It was announced that the meeting would be recorded and thereafter kept as an official Town record.

**1. LBC Chair's Report:**

- Invoices Approval;
  - o BAA March invoice #2021-03 in the amount of \$23,906.25 Motion to approve Roger Demler/2<sup>nd</sup> Richard Littlefield. All in favor.
  - o BAA April invoice #2021-04 in the amount of \$30,077.30 Motion to approve Chris Kenney/2<sup>nd</sup> Roger Demler. All in favor.
  - o JTI Invoice 173501336 in the amount of \$750. Motion to approve Roger Demler/2<sup>nd</sup> Mark Brown. All in favor
  
- Tentative upcoming LBC meeting schedule:
  - Monday, 6/21/2021
  - July TBD

**2. Voting of Minutes**

- o May 3<sup>rd</sup> 2021 meeting minutes were approved contingent on amendment as follows;
  - Attendee Jeff Waldren to be listed under Also Present: as a Select Board member

**3. OPM Update**

- Project Update:
  - CHA presented progress photos and look ahead schedule
  - New brick installation complete, with copper flashing and granite installation now complete. Staging has been removed. Cedar siding substantially complete. Area of staging is being brought to final subgrade. With site retaining walls, landscape walls, exterior patio pavers, exterior concrete nearing completion.
  - Roofing replacement is complete. Added flashing at the existing skylight now complete. Water testing to be scheduled mid/late June

- Curtainwall/storefront window water testing results and recommendations received from WJE and passed on to BCG. BCG to review with subcontractors and manufacturer and advise on fixes. Retesting will be conducted once confirmation of repairs is received.
- Interior finishes completion underway. Coordination of FF&E delivery and installation with the work of the GC is underway.
- IT coordination is underway. SCS substantially completed interior cabling, WAPs installation TBD. The connection between the Town Hall building and the Library cabling has been run.
- IT subcommittee is meeting weekly. AV/Telcomm/Network Equipment list updated, to be finalized.
- CHA noted that schedule update SL17 was received on 4/28 noting a change to the projected substantial completion date to 6/4 with final completion 7/2. SL18 update is anticipated mid June.
- Weekly Owner/Architect/Contractor site meetings continue on Wednesdays at 1PM
- Financial Update:
  - See invoice approvals above (Item 1)
  - Over project budget update to be presented next meeting incorporating latest expenditures report.

**4. Next LBC Meeting: June 21<sup>st</sup> at 6PM**

Motion to Adjourn and enter executive session at 7:00PM

Respectfully submitted,

Mike McNulty