

**Minutes for Meeting of
Sherborn Library Building Committee
May 3rd, 2021**

LBC Members Present: Chris Kenney, Mark Brown, Richard Littlefield, Adam Page, Roger Demler, Alexis Madison, Heather Willis, Mary Moore (ex-officio) and Elizabeth Johnston

Library Trustees Members Present: Chris Kenney, Brian Connolly

Also Present: Michael McNulty (CHA), Peter Byerly (Beacon Architectural Associates), Rich Ryan (Beacon Architectural Associates), Eric Johnson (Select Board), Sean Killeen (Town of Sherborn), Jeff Waldron (Select Board).

The meeting was called to order at 6:00pm. This was a Virtual Meeting conducted in connection with the Zoom Platform with call-in capability. Roll calls were taken to establish the presence of a quorum for the LBC. It was announced that the meeting would be recorded and thereafter kept as an official Town record.

1. LBC Chair's Report:

- Invoices Approval;
 - o BCG Requisition #42 in the amount of \$226,920.83 with deduction of \$30,000 for 30 days of liquidated damages for a revised payment total of \$196,920.83. Motion to approve Chris Kenney/2nd Mark Brown. All in favor.
 - o BCG Requisition #43 in the amount of \$480,024.23 subject to liquidated damages. Motion to approve Chris Kenney/2nd Mark Brown. All in favor.
 - o ORI Quote 169998G in the amount of \$1,655. Motion to approve Chris Kenney/2nd Adam Page. All in favor.
 - o Tucker Interiors Moving Labor Cost Increase Quote in the amount of \$4,000. Motion to approve Chris Kenney/2nd Mark Brown. All in favor.
 - o JTI Invoice 173501335 in the amount of \$1,340. Motion to approve Chris Kenney/2nd Adam Page. All in favor.
 - o SCS CO #02 Town Hall to Library in the amount of \$16,051.29. Motion to approve Chris Kenney/2nd Adam Page. All in favor.

- Tentative upcoming LBC meeting schedule:
 - Monday, 6/7/2021
 - July TBD

2. Voting of Minutes

- o April 5th 2021 meeting minutes were approved

3. OPM Update

- Project Update:

- CHA presented progress photos and look ahead schedule
- New brick installation complete, with copper flashing and granite installation now complete. Staging has been removed. Cedar siding substantially complete. Area of staging is being brought to final subgrade. With site retaining walls, landscape walls, exterior patio pavers, exterior concrete nearing completion.
- Roofing replacement is complete. Added flashing at the existing skylight now complete. Water testing to be scheduled.
- Curtainwall/storefront window water testing results and recommendations received from WJE and passed on to BCG. BCG to review with subcontractors and manufacturer and advise on fixes. Retesting will be conducted once repairs are completed.
- Interior finishes completion underway. Coordination of FF&E delivery and installation with the work of the GC is underway.
- IT coordination is underway. SCS substantially completed interior cabling, WAPs installation TBD. The connection between the Town Hall building and the Library cabling has been run.
- IT subcommittee is meeting weekly. AV/Telcomm/Network Equipment list updated, to be finalized.
- CHA noted that schedule update SL17 was received on 4/28 noting a change to the projected substantial completion date to 6/4 with final completion 7/2.
- Weekly Owner/Architect/Contractor site meetings continue on Wednesdays at 1PM
- Financial Update:
 - See invoice approvals above (Item 1)
 - CHA presented and reviewed overall project budget update.

4. Next LBC Meeting: June 7th at 6PM

Motion to Adjourn at 7:00PM

Respectfully submitted,

Mike McNulty