

**Minutes for Meeting of  
Sherborn Library Building Committee  
April 27, 2020**

LBC Members Present: Mark Brown, Roger Demler, Jim Kolb, Richard Littlefield, Alexis Madison, Adam Page, Libby Yon, Chris Kenney, David Williams and Elizabeth Johnston

Library Trustees Members Present: Mary Moore, Hank Rauch, Brian Connolly

Also Present: Richard Marks (CHA), Michael McNulty (CHA), Peter Byerly (Beacon Architectural Associates), Richard Ryan (Beacon Architectural Associates), Stephen Leahy (Sherborn Advisory Committee), Eric Johnson (Select Board), Jeff Waldron (Select Board), Sean Killeen (Sherborn DPW Director), Diane Moores, Assistant Town Administrator

The meeting was called to order at 5:00pm. This was a Virtual Meeting conducted in connection with the Zoom Platform with call-in capability. Roll calls were taken to establish the presence of a quorum for the LBC. It was announced that the meeting would be recorded and thereafter kept as an official Town record.

**1. Designer Update**

- BAA presented the Proposed Construction Fixes View from Sanger St. Elevation Illustration dated 4/21/20 to highlight the features modified by remediation sketches ASK-88 and series ASK-108 thru ASK-111.
- A motion was put forth to vote on the following;
  - “Move that the LBC recommend the re-design presented by the project architect, Beacon Architectural Associates, to address and mitigate the effects of the misalignment of the new building addition, and that the architect be directed to finalize the sketches for inclusion in the construction documents for the project.”
  - Supported unanimously with 8 out of 9 LBC members who were in attendance supporting: Brown, Littlefield, Kenney, Demler, Madison, Page, Yon, Kolb.  
Absent: Willis
- CHA noted that both they and the surety and its consultants have reviewed and commented on the initial draft of the ASKs.

**2. OPM Update**

- KP Law continues to move forward with the surety and Beacon Consulting regarding the takeover agreement. The OPM will be asked to present it to the Town when it is ready.
- CHA noted that they have been working with the town and Kevin Wittman to confirm all of the low voltage scope including IT, communications, and security. Mike McNulty will be provided access to the space to review the low voltage work in place as well as any materials associated with the scope on 4/29/20

- CHA continues to coordinate the delivery of the last group of furniture items from their current storage to William B. Meyer's warehouse.
- CHA noted that they have had communications with WSP and will continue to provide them with updates as the takeover agreement progresses.

### **3. Invoice Approvals**

- KP Law sub-consultant invoice: Approved contingent on back-up to be provided
- BAA Invoice 2020-03: Approved contingent on segregation of costs by BAA into categories; all costs associated with remediation design/defective work including responding to questions from surety etc, and all costs associated with the delay in project completion. BAA noted that they anticipate providing this information on 4/28/20
- WJE roofing leakage and investigation charge approved, contingent upon further back-up of work performed.

### **4. Next LBC Meeting:** Monday, May 11<sup>th</sup> at 5PM via teleconference

Motion to Adjourn at 5:50pm

Respectfully submitted,

Mike McNulty