

Minutes for Meeting of LIBRARY BUILDING COMMITTEE
Monday, September 11, 2023, 6:00 pm via Zoom

Attendees: Liz Anderson, Chris Kenney, Jeremy Marsette, Brian Connolly, Mark Brown, Sean Kileen, Deb Siefring, Heidi Doyle, Adam Page, Jeff Waldron, Frank Orlando, Roger Demler, Richard Littlefield, Margaret Powicki, Mike Coleman, Rich Ryan, Tom Gatzunis Jr.

By order of Town officials, this meeting will be a virtual meeting and public participation may be limited. Roll call voting is required. Meeting will be recorded.

C. Kenney called LBC Meeting to order at 6:02 PM

1. 08.07.2023 LBC Meeting minutes voted on.

C. Kenney made motion to approve 08/07 Minutes, motion 2nd, all in favor - meeting minutes approved.

2. Chair's report

a) Invoices for approval:

- Beacon Architectural Associates:
 - BAA Invoice #20-784 2023-07 - \$14,365.00
 - Architectural Services provided in July – Construction Administration & Town Council Support
 - C. Kenney made motion to approve, 2nd, all in favor, Invoice approved
 - BAA Invoice #20-784 2023-08 - \$12,855.00
 - Architectural Services provided in August – Construction Administration & Legal Support
 - C. Kenney made motion to approve, 2nd, all in favor, Invoice approved
- CHA Consulting
 - CHA Invoice #39202-26 - \$10,800.00
 - OPM Services provided in May
 - C. Kenney Made motion to approve, 2nd, all in favor, Invoice approved
 - CHA Invoice #39202-27 - \$10,800.00
 - OPM Services provided in June
 - C. Kenney Made motion to approve, 2nd, all in favor, Invoice approved
 - CHA Invoice #39202-28 - \$10,800.00
 - OPM Services provided in July
 - C. Kenney Made motion to approve, 2nd, all in favor, Invoice approved
- WJE, Inc.
 - WJE Invoice #0556735 - \$13,050.00
 - Professional Services provided through July
 - C. Kenney Made motion to approve, 2nd, all in favor, Invoice approved

3. OPM Update

a) Recent Events:

- Skylight Leak
 - Investigation of leak & work to repair ongoing
 - Proposed repair provided by BCG & their subconsultants
 - BAA & WJE reviewed & commented
 - Revised detail agreed upon & Installed by Silktown
 - Preliminary test was successful
 - Masonry re-installed
 - Intertek Scheduled for 10/9/23 to re-test
- Elevator Machine Room Leak
 - Limits of work established for “phase 1”
 - On 7/31 Storefronts were removed at the D-E & E-F bays
 - Excavation on-going with FiveStar Labor
 - DeBrino was on-site to review condition of sub-grade foundation waterproofing and noted that 6” of sound, well-adhered waterproofing membrane was required in order to overlap & tie into new material to be installed at sills of Storefronts
 - Currently at a depth of 6’-6”, excavation ongoing
 - BCG working to get a Site contractor involved to continue excavation in a safe manner at the required depth
- Move-in
 - William B. Meyer & CHA discussing replacement costs
 - CHA & COR working to finalize office furniture
 - COR awaiting receipt of outstanding items to deliver & install
 - Coordination ongoing with Library, Stefura, & Furniture vendors to replace missing items
 - WB Mason Delivered most items
 - A few more items remain outstanding, Awaiting ship date from WB Mason
- LEED
 - BAA applied for extension to Sunset dates for LEED Certification

b) Budget Update

- CHA working on updated budget sheet
 - Budget sheet update will be available for Thursday Budget meeting

c) New Business

4. Proposed date of next LBC virtual meeting – 09/11/2023

C. Kenney made motion to Adjourn LBC Meeting to executive session at 6:37 PM

Roll Call Vote; Meeting adjourned at 6:37 PM