

Minutes for Meeting of LIBRARY BUILDING COMMITTEE
Monday, November 06, 2023, 6:00 pm via Zoom

Attendees: Liz Anderson, Jim Kolb, Jeff Waldron, Brian Connolly, Mark Brown, Sean Kileen, Heidi Doyle, Adam Page, Frank Orlando, Roger Demler, Richard Littlefield, Margaret Powicki, Pam Dowse, Eric Johnson, Alexis Madison Mike Coleman, Rich Ryan, Tom Gatzunis Jr.

By order of Town officials, this meeting will be a virtual meeting and public participation may be limited. Roll call voting is required. Meeting will be recorded.

J. Kolb called LBC Meeting to order at 6:02 PM

1. 10.02.2023 LBC Meeting minutes voted on.

J. Kolb made motion to approve 10/02 Minutes, motion 2nd, all in favor - meeting minutes approved.

2. Chair's report

a) Invoices for approval:

- Beacon Architectural Associates:
 - BAA Invoice #20-784 2023-09 - \$13,110.00
 - Architectural Services through the Month of September
 - C.A & GC Errors
 - BAA Field reports to be issued by Rich Ryan
 - J. Kolb made motion to approve, 2nd, all in favor, Invoice approved
 - BAA Invoice #20-784 2023-09 - \$16,755.00
 - Architectural Services through the Month of September
 - C.A & GC Errors
 - J. Kolb made motion to approve, 2nd, all in favor, Invoice approved

3. OPM Update

a) Recent Events:

- Skylight Leak
 - Investigation of leak & work to repair completed
 - Proposed repair provided by BCG & their subconsultants
 - BAA & WJE reviewed & commented
 - Revised detail agreed upon & Installed by Silktown
 - Preliminary test was successful
 - Masonry re-installed
 - Intertek Scheduled for 10/9/23 to re-test
 - Water test passed on 10/9
 - Report to be issued by Intertek to WJE for final
- Elevator Machine Room Leak
 - Limits of work established for "phase 1"
 - On 7/31 Storefronts were removed at the D-E & E-F bays
 - Waterproofing complete – Phase 1 work was completed below-grade.
 - Jointing sand at bluestone to be installed weather permitting
 - Phase 2 to begin next week

- Move-in
 - William B. Meyer & CHA discussing replacement costs
 - CHA & COR working to finalize office furniture
 - COR to deliver shelving for metal storage cabinets
 - Coordination ongoing with Library, Stefura, & Furniture vendors to replace missing items
 - Couch replacement order in process
- LEED
 - BAA applied for extension to Sunset dates for LEED Certification
 - Extension granted, BAA & BCG Coordinating LEED Closeout documentation

b) Budget Update

- CHA working on updated budget sheet
 - Budget sheet update will be available for Thursday Budget meeting

c) New Business

4. Proposed date of next LBC virtual meeting – 12/04/2023

J. Kolb made motion to Adjourn LBC Meeting to executive session at 6:29 PM

Roll Call Vote; Meeting adjourned at 6:30 PM