

**Minutes Sherborn Library Building Committee
November 14, 2016**

Present: Adam Page, Roger Demler, Libby Yon, Alexis Madison, Richard Littlefield, Jim Kolb, Heather Willis, Mark Brown

Also Present: Elizabeth Johnston (Library Director), Chris Kenney (Library Trustee), Hank Rauch (Library Trustee), Brian Connelly (Library Trustee), John Sayre-Scibona (Design Technique Inc.), Peter Byerly (Beacon Architectural Associates)

Meeting was called to order at 7:00 pm

1. Approval of LBC Minutes

It was moved, seconded, and voted to approve the minutes of the October 11, 2016 meeting.

2. Review of Filed-Sub Bids

- Filed Sub Bids for 14 trades were reviewed comparing the estimate, low bid and differential. The total delta between the estimate and low bid for all filed sub-bids is \$24,572 or about 1%.
- **Tile:** Tile bids came in very high. Not accepting the 2 bids. Scope to be updated and put back out to bid. Update includes using bluestone porcelain tile on stairs and lower level instead of bluestone pavers
- **Elevators:** Elevators will be re-bid with correct specifications.
- **Resilient Flooring:** Withheld and will be bid.
- Re-Bids to be posted Wednesday 11/23. General Contractor award will be made with these numbers outstanding.

3. Continued interiors discussion

- Flooring was pulled out of filed sub-bids based on library interiors sub committee (SLIC) concerns
- These issues will be addressed by SLIC in meeting with Peter Byerly and Richard Smith on Friday, November 18.
- A concrete schedule will be devised so SLIC can get ahead of deadlines and make smart decisions on interior design direction, furnishings and finishes
- SLIC would like to make sure each space has a unique sense of space specific to Sherborn

4. Relocation & move to SCC

- Final stages of pre-move to Community Center underway including work by structural engineer and electrical engineer and meeting with SCC building manager
- Library to pay 67% of utilities while using the Community Center

- Elizabeth waiting for keys to community center. Lease payments to commence upon receipt of keys
- Moving estimates being updated by three firms
- Consistent message received from all movers: Don't pay to move and store furniture you're not going to reuse! It's labor intensive and expensive. Elizabeth looking into onsite storage pod for items that fall into the "maybe" category and will talk to the General Contractor about leaving a few big items onsite during the construction project

5. Other items not reasonably anticipated 48 hours in advance

Updates from Mary Moore:

- Mary to meet with police and fire departments on 10/28
- Meeting on 11/16 to review relocation process
- Board of Selectman voted to agree to have auditor assigned to project and voted to approve town coverage of Builders Risk Insurance at cost of \$26k.

6. LBC Meeting Dates

- Next meeting scheduled for November 28 at the Library.
- Meeting December 12, 2016 is TBD.

It was moved, seconded and voted to adjourn the meeting at 8:45 pm.

Respectfully submitted,

Heather Willis