

Minutes Sherborn Library Building Committee March 5, 2018

Present: Heather Willis, Alexis Madison, Adam Page, Roger Demler, Libby Yon, Richard Littlefield, Mark Brown, Jim Kolb

Also Present: Elizabeth Johnston (Library Director), Mary Moore (Library Trustees), Hank Rauch (Library Trustees), John Sayre-Scibona (Design Technique Inc), Peter Byerly (Beacon Architectural Associates),

The meeting was called to order at 7:00 pm.

1. Approval of LBC Minutes

Meeting Notes: It was moved, seconded, and voted to approve the minutes of the February 5, 2018 meeting.

2. Project Update

Schedule: John Sayre-Scibona reported that an updated project schedule from Five Star remains a moving target. A new scheduler, Dave Arnold, has been engaged by Five Star to provide scheduling services. John indicated a schedule update is anticipated this week. Jim Kolb asked if there were any significant deviations to the 3-week look ahead for the 2/19-3/9 period and none were noted.

Progress: John reported that the roof sheathing was installed. He mentioned that Just Moller has issued an addendum to the 3/2 report to identify the water penetration and flooding within the building. The electrical subcontractor is reviewing warranty impact to installed fixtures.

John explained that Mark, Just, and Beacon will be meeting on 3/6 to review issues with waterproofing details at the window installations. John also explained that Beacon would also be reviewing the installed waterproofing for approval.

John reported that there has been no formal feedback from the DEP regarding the submission.

3. Project Budget

Budget: John reviewed the updated project budget included the proposed budget adjustment amounts of \$2,506 for change order #5 and a change of \$6,987 for pending changes as updates from last month's report. The project contingency current forecast is now \$71,270.

Change Order: Peter Byerly presented the narrative for Change Order #6 explaining that Variable Air Volume (VAV) units needed to be relocated to outside of the mechanical space, and existing duct board distribution system required sheet metal duct modifications to accommodate new routing. Additionally, Peter explained new plumbing fixtures and pipe routing was required for the toilet rooms due to coordination issues within the documents. It was moved, seconded, and voted to recommend Change Order #14 in the amount of \$52,085.92 for the Trustees' approval.

Five Star Requisition: Requisition #14 for the amount of \$267,374.65 was presented. The requisition, reviewed and approved by the design team, included amounts for additional stored materials. Mark Brown questioned if the anchor bolt as-built have been submitted. Chris Kenney pointed out that Five Star will need to be requisition approximately \$880,000 per month on average to meet the scheduled completion based on the balance to finish for the construction. Mary explained that a letter requesting the required assistant superintendent will be sent to Five Star. It was moved, seconded, and voted to approve the requisition #14 for payment.

4. SLIC Interiors

Peter reviewed the preliminary sketches of the added millwork in the children's room. The SLIC group to review options for the risers finish material (laminare, linoleum, or wood) with BAA so they can develop the details. Mary will review the proposed layout with a select residents and members of the disability committee for their feedback on the accessibility approach. BAA will review accessibility and the fire resistance requirements with the building inspector.

Heather mentioned the muralist Robert Evans had anticipated starting the work in April. John to review and advise a revised date for the 4-week effort based on the updated schedule.

4. Other Topics

Jim Kolb asked about the need for filing an assembly permit for the multipurpose space. Peter indicated the assembly information is noted in the documents and will review requirements.

Elizabeth mentioned that a meeting with Kevin Whitman to review fiber to the building is scheduled for 3/6. BAA/DTI will participate in that meeting.

At 8:30 it was moved, seconded and voted to adjourn the meeting.

4. Next LBC Meeting

The next meeting is April 2, 2018.

Respectfully submitted,

Chris Kenney