

Sherborn Library Building Committee
Minutes – Monday, July 1, 2019

Mary offered to take minutes. Mark Brown up for minutes next meeting.

Meeting started at 7:04pm – no quorum present

Attendance: Libby Yon, Chris Kenney, Jim Kolb, Mark Brown, Eric Johnson (Select Board), Elizabeth Johnston (Library Director), Peter Byerly (BAA), Jeff Waldron (Select Board), John Sayre-Scibona (DTI), Mary Moore (Trustees), Brian Connolly (Trustees)

1. Approval of Prior LBC Meeting Minutes – no quorum was present, this was deferred until next meeting.

2. Project Update:

- JSS noted meeting on Tuesday 7/2 to discuss masonry – several parties will be present – CSI, FSBC, BAA, Town – all are expected to be with Attorneys. Surety will also be there. Mary, Jim, Eric, Mark will attend. Jim Kolb spoke with Kevin Perrier last Friday to reiterate that this meeting is to focus on masonry and how we will resolve this issue.
- JSS noted that weekly OAC meeting is at 10:30 am. Rich R, and Mark will be there

3. Project Budget

JSS reported:

- Prior reporting was \$10,840,982. New Change orders were presented to BAA this past week for additional costs related to 'unforeseen conditions' related to the water tank installation – these costs have not been reviewed or approved. Total budget with those costs included is \$11,106,032.
- FSBC's June Requisition is \$209,402.96 – to be voted at future LBC meeting due to lack of quorum. Signed by PB and JK and given to EJ for meeting on 7/16.
- Tank is being installed, JTC is on site testing and all is proceeding
- Building work is continuing, tile is going in. Walls are going in. Additional IT cabling work is going in and additional services request was received from BAA/NV5 to accommodate the revised mockup for the WiFi and Cabling needs.
- FSBC wanted to use the new equipment to air condition the building – JSS told them that this will not work. It needs to be part of normal commissioning process as it impacts warranty timing/issues. DTI to review notes from OAC meeting notes to ensure this is noted and not an approach we want FSBC to take.
- Grounding issue: Still not resolved. Chris Canney is coordinating with Electrical Inspector to clarify what is needed to move forward on this issue.

DTI Follow up from May LBC Meeting:

- JSS also reported that he sent a list of all furniture storage locations to EJ 7/1/19 as requested.
- JSS reported that he received a quote from Feldman Surveyors – ~\$4,200 to formally survey, locate existing building, verify addition, obtain elevations. MM mentioned that Town Counsel should review that contract.

- MM to remind David Williams to sign contract for WJE skylight testing.

MB mentioned that Town may retain Civil Engineer expert to review GIA original design within PWS Zone 1. CK reminded LBC that the primary focus for this group is to complete the job.

3. Review Project Budget

JSS handed out the budget which showed increase of \$265,050 bringing the total budget forecast to \$11,106,032

- CR issued for additional work to install tank.
- LBC to vote and present to Trustees on 7/16 due to lack of quorum.
- PB noted that the ledge removal issues go back to May 8, 2017 when original site contractor was on site and no documentation from FSBC was provided at that time.
- JSS added JTC additional costs for ~\$5,000 for tank testing from Line 705 – MM asked about what was included in original budget and JSS noted that the original budget line for 705 Material Testing did not originally include anything related to the fire suppression system because it was not in the original budget. MM noted that we need to be able to explain the additional/unbudgeted costs.

4. AV Program/Technology Program

- JSS suggested that EJ take inventory of existing equipment in anticipation of ordering for opening. EJ will work with Kevin Wittman to identify those needs by reviewing the final/updated plan that indicates where hardware (servers, monitors, kiosks, etc.) and Wi-Fi hardware will be installed.
- IT Cable Contractor (Superior) is working on their cabling based on updated mock up/mark up from walk-through last month. NV5 has a copy of that mock up/mark up drawing and, will update the final plan (see ~\$2K+ change order received from Rich Ryan 7/1). Once the final plan is updated, it will be given to Kevin Wittman (per PB, should be done by 7/12). JSS noted that instead of having the Town handle ordering the Wi-Fi hardware/system it is now being handled by Superior as part of their scope of work.

5. SLIC (interiors)

- See note above re: location of furnishings Town has already purchased.
- EJ reported that we have been told that due to lengthy delay in schedule, the planned mural by Rob Evans will not be completed by opening because of other projects he has scheduled.

6. Other items

- Town Treasurer anticipatory borrowing for final MBLC Grant Payment – Mary to connect w/ Lauren Stara @ MBLC and close loop with Heidi Doyle

7. Next LBC meeting scheduled for Tuesday 7/16 to piggyback with Trustee meeting – LBC to vote on requisition.

Meeting adjourned at 7:54pm.