

Sherborn Library Building Committee Meeting
Sherborn Community Center / May 20, 2019 / 6:00PM

LBC Attendees: Jim Kolb (Chair) Roger Demler, Richard Littlefield, Alexis Madison, Chris Kenney, Adam Page

Library Trustees: Mary Moore

Library Director: Elizabeth Johnston

Meeting called to order at 6:00pm

1. A motion to recommend that Board of Trustees pay Requisition 28 for \$154,637.09 was moved, seconded and approved.
2. A motion to accept change order 16 for \$51,595.44 was moved, seconded and approved.
3. LBC discussed change order 17 (switchgear testing). Approval is pending Town Counsel's opinion.
4. IT update from Mary:
 - a. A walkthrough of the entire building with the cabling vendor and DTI was required on 5/15, despite previous on-site walkthroughs arranged by DTI.
 - b. Concerns about aesthetics and internet coverage were raised during the walkthrough. Cost savings and efficiency changes were agreed to, reducing unnecessary wired and wireless access points
5. Project Performance
 - a. Update: After several requests to DTI from Elizabeth Johnston, starting in February, to pay W.B. Mason invoices, now finally paid after request from DPW director.
 - b. Action: LBC to review DTI and BAA invoice with detailed breakout at next meeting.
 - c. Action: Mark and Richard to review contractual obligations and perform gap analysis with Mary to list of items for discussion with DTI and BAA. The discussion with DTI should include the need for DTI to produce a daily field report that lists issues and non-conformances.

It was moved, seconded and unanimously approved to adjourned at 6:53 pm.

Respectfully Submitted,

Adam Page