

**Minutes for Meeting of
Sherborn Library Building Committee
July 12th, 2021**

LBC Members Present: Jim Kolb, Chris Kenney, Mark Brown, Alexis Madison, Roger Demler, Mary Moore (ex-officio), and Elizabeth Johnston

Library Trustees Members Present: Chris Kenney, Brian Connolly

Also Present: Mike McNulty (CHA), Peter Byerly (Beacon Architectural Associates)

The meeting was called to order at 6:00pm. This was a Virtual Meeting conducted in connection with the Zoom Platform with call-in capability. Roll calls were taken to establish the presence of a quorum for the LBC. It was announced that the meeting would be recorded and thereafter kept as an official Town record.

1. LBC Chair's Report:

- Invoices Approval;
 - o Traveler's/BCG payment requisition #44 approved subject to assessment of liquidated damages to date and contingent on review of actual payment accounting. Motion by Jim Kolb/2nd Chris Kenney. All in favor.

- Tentative upcoming LBC meeting schedule:
Monday, 8/2//21

2. Voting of Minutes

- o Voting of the June 21st 2021 meeting minutes was deferred to next LBC meeting's agenda.

3. OPM Update

Project Update

- CHA noted that the general contractor has not progressed the work sufficiently since last LBC meeting to present updated construction photos.
- CHA reviewed the abatement and ductwork replacement design development and presented a rough draft schedule projecting this replacement activity thru final completion.
- New brick installation complete, with copper flashing and granite installation now complete. Staging has been removed. Cedar siding substantially complete. Area of staging is being brought to final subgrade. With site retaining walls, landscape walls, exterior patio pavers, exterior concrete nearing completion.
- Roofing replacement is complete. Added flashing at the existing skylight now complete in 1 of 4 areas. Skylight water retesting to be schedule once completion contractor notifies BAA/CHA of repair completion.

- Curtainwall/storefront window water testing results and recommendations received from WJE and passed on to BCG. BCG to review with subcontractors and manufacturer and advise on fixes. Retesting will be conducted once confirmation of repairs and confirmation of correct installation of approve details is received.
- Interior finishes completion underway. Coordination of FF&E delivery and installation with the work of the GC is underway.
- IT/AV Update: Harbor One will install telcomm and network integration, Kevin Wittman will coordinate desktops and servers.
- IT subcommittee is meeting weekly. AV/Telcomm/Network Equipment list confirmed with equipment beginning to be ordered.
- Next BCG schedule update is SL18, expected this week
- Weekly Owner/Architect/Contractor site meetings continue on Wednesdays at 1PM
- Financial Update:
 - See invoice approvals above (Item 1)
 - Total project budget update presented projecting substantial and final completion for consultants and storage fee durations etc.

4. Next LBC Meeting: July 12th at 6PM

Motion to Adjourn and enter executive session at 7:00PM

Respectfully submitted,

Mike McNulty