

**Minutes for Meeting of LIBRARY BUILDING COMMITTEE**  
**Monday, June 05, 2023, 6:00 pm via Zoom**

Attendees: Liz Anderson, Jim Kolb, Chris Kenney, Brian Connolly, Mark Brown, Sean Killeen, Deb Sieftring, Heidi Doyle, Eric Johnson, Adam Page, Richard Littlefield, Margarett Powicki, Mike Coleman, Rich Ryan, Tom Gatzunis Jr.

By order of Town officials, this meeting will be a virtual meeting and public participation may be limited. Roll call voting is required. Meeting will be recorded.

J. Kolb called LBC Meeting to order at 6:02 PM

1. 05.01.2023 LBC Meeting minutes voted on.

J. Kolb made motion to approve 05/01 Minutes, motion 2<sup>nd</sup>, all in favor - meeting minutes approved.

2. Chair's report

a) Invoices for approval:

-Beacon Architectural Associates

Invoice #20-784-2023-04 - \$15,305.00

Architectural Services through the month of April

Double entries for R. Ryan on same date to be reviewed by M. Coleman

J. Kolb made motion to Approve (Pending MC Review), Motion 2<sup>nd</sup>, All in favor,  
Invoice Approved

-CHA Consulting

Invoice #39202-25 - \$10,800.00

OPM Services through the month of April

Contract amendment fourthcoming

J. Kolb made motion to Approve, Motion 2<sup>nd</sup>, All in favor, Invoice Approved

-Falvey Finishing

Invoice #45227 - \$600.00

Costs to re-cut (8) original end-panels to correct width, re-finish cut edge, and trucking to & from Sherborn

J. Kolb made motion to Approve, Motion 2<sup>nd</sup>, All in favor, Invoice Approved

3. OPM Update

a) Recent Events:

- Skylight Leak

▪ Investigation held on 4/26 & 27 with WJE & Intertek

• Formal report from WJE received

○ Findings from investigation discussed with contractor

○ Meeting to occur to confirm next steps, and schedule repair work

- Elevator Machine Room Leak

• Ongoing Discussions between Town, BCG, & BAA

- On-site meeting proposed with all relevant parties to review as-built condition compared to contract documents & Designer requirements
  - Determination to be made regarding areas still concealed
- Move-in
  - William B. Meyer working to file Claim on Damaged Items
  - Coordination ongoing with Library, Stefura, & Furniture vendors to replace missing items
    - WB Mason to receive all outstanding items, then deliver & assemble
  - Robert Evan's Mural to be available sometime in the summer
    - L. Anderson working to get contract issued & signed
- Punch-List
  - Issued to BCG/Traveler's by BAA
- MBLC Grant
  - Final submission submitted to MBLC for review

b) Budget Update

- CHA working on updated budget sheet
  - Budget sheet update will be available for Thursday Budget meeting

c) New Business

4. Proposed date of next LBC virtual meeting – 7/10/2023

J. Kolb made motion to Adjourn LBC Meeting to executive session at 6:27 PM

Roll Call Vote; Meeting adjourned at 6:28 PM