

Sherborn Library Building Committee
Meeting Minutes
July 1, 2024

LBC members in attendance: Mark Brown, Richard Littlefield, Alexis Madison Chris Kenney

Others in attendance: Jeff Waldron, Brian Connolly, Eric Johnson, Deb Siefring, Margo Powicki, Liz Anderson

Meeting called to order at 6:05pm

- With Jim Kolb stepping down as chair due to a move out of town it was discussed that we need to select/elect a replacement LBC chair. Agreed to be decided in the August meeting.

No invoices for approval.

Updates on the following to be covered:

- Punch list
- LEED certification
- Mural completion

Building project update:

- In the process of identifying vendors for punch list work. Targeted to be completed by end of summer. Brian reached out to Jeremy Marsette to find out if there is a master service agreement for better pricing or will need to source vendors.
- Library building - chimney repairs done, but still some leaking. Sean made a repair to the skylight/chimney when the lift was here for the skylight replacement repair. Will need to go back in to make another repair.
- Skylights were good.
- No budget update.
- Furniture update - cabinet door quote for cabinet in Trustees Room. Sean and Liz agreed to give green light for work to be done. Doors were lost by WB Meyer so this loss will be part of total claim. Quote \$3,600 for two sets of doors, lockable cabinet. LBC voted to approve expense.

LEED Certification

BAA and MV5 to give an update. Michael Coleman from BAA sent a follow up email on 6/21 asking for information, but everything had already been handed over for the certification. Chris to follow up to try and get a response confirming the certification is in process and to identify a date for certification completion from BAA. Money is still outstanding from MBLC to pay out after certification is given.

Next LBC meeting suggested for August 5, 6pm. Liz to send a poll to confirm attendance.

6:25pm vote to adjourn to meeting and move to Executive Session.

Respectfully Submitted,
Alexis Madison