

Minutes for Meeting of LIBRARY BUILDING COMMITTEE
Monday, August 7, 2023, 6:00 pm via Zoom

Attendees: Liz Anderson, Jim Kolb, Chris Kenney, Jeremy Marsette, Brian Connolly, Mark Brown, Sean Kileen, Deb Siefring, Heidi Doyle, Eric Johnson, Adam Page, Jeff Waldron, Frank Orlando, Alexis Madison, Roger Demler, Richard Littlefield, Mike Coleman, Rich Ryan, Tom Gatzunis Jr.

By order of Town officials, this meeting will be a virtual meeting and public participation may be limited. Roll call voting is required. Meeting will be recorded.

J. Kolb called LBC Meeting to order at 6:24 PM

1. 07.11.2023 LBC Meeting minutes voted on.

J. Kolb made motion to approve 07/11 Minutes, motion 2nd, all in favor - meeting minutes approved.

2. Chair's report

a) Invoices for approval:

- Beacon Architectural Associates:

- BAA Invoice #20-784 2023-05 - \$22,126.25
 - Architectural Services provided in May – Construction Administration & Town Council Support
 - J. Kolb made motion to approve, 2nd, all in favor, Invoice approved
- BAA Invoice #20-784 2023-06 - \$5,235.00
 - Architectural Services provided in June – Construction Administration & Legal Support
 - J. Kolb made motion to approve, 2nd, all in favor, Invoice approved

3. OPM Update

a) Recent Events:

- Skylight Leak

- Investigation of leak & work to repair ongoing
- Proposed repair provided by BCG & their subconsultants
 - BAA & WJE review & comments ongoing
 - Work to resume following approval of repair detail

- Elevator Machine Room Leak

- Limits of work established for “phase 1”
- On 7/31 Storefronts were removed at the D-E & E-F bays
 - Rough-opening jambs were cleaned/prepped, and temporary infills were installed in the openings
- On 8/2 preparation of the foundation shelf began & review of the below-grade foundation waterproofing was reviewed by Debrino Caulking Associates
- Concrete repairs at the foundation shelf are expected for 8/8
- Waterproofing reinstallation is planned for 8/11

- Move-in

- William B. Meyer & CHA discussing replacement costs
- CHA & COR working to finalize office furniture
 - COR awaiting receipt of outstanding items to deliver & install

- Coordination ongoing with Library, Stefura, & Furniture vendors to replace missing items
 - WB Mason to receive all outstanding items, then deliver & assemble
- Robert Evan's Mural to be available sometime in August
 - L. Anderson working to get contract issued & signed
- LEED
 - BAA & NV5 working together to compile all necessary documentation
 - BAA applying for extension to "Sunset dates" for LEED certification

b) Budget Update

- CHA working on updated budget sheet
 - Budget sheet update will be available for Thursday Budget meeting

c) New Business

4. Proposed date of next LBC virtual meeting – 09/11/2023

J. Kolb made motion to Adjourn LBC Meeting to executive session at 6:24 PM

Roll Call Vote; Meeting adjourned at 6:25 PM