

Minutes for Meeting of LIBRARY BUILDING COMMITTEE
Monday, October 3, 2022, 6:00 pm via Zoom

Attendees: Elizabeth Johnston, Jim Kolb, Chris Kenney, Brian Connolly, Heidi Doyle, Adam Page, Sean Killeen, Richard Littlefield, Mary O'Hara Moore, Frank Orlando, Deb Siefring, Alexis Madison, Jeff Waldron Peter Byerly, Mike McNulty, Tom Gatzunis Jr.

By order of Town officials, this meeting will be a virtual meeting and public participation may be limited. Roll call voting is required. Meeting will be recorded.

J. Kolb called LBC Meeting to order at 6:03 PM

1. 09.06.2022 LBC Meeting minutes voted on.

J. Kolb made motion to approve 09/06 Minutes, motion 2nd, all in favor - meeting minutes approved.

2. Chair's report

a) Invoices for approval:

-Apex Corporation:

Requisition #4 - \$63,801.05

HVAC Ductwork & finishes Installation through September

J. Kolb made motion to Approve, Motion 2nd, All in favor, Requisition Approved

-Beacon Architectural Associates:

Invoice #20-784 2022-07 - \$20,311.38

- Construction Administration through the month of July, included GIA & NV5 review of work

- J. Kolb made motion to Approve, Motion 2nd, All in favor, Invoice Approved

Invoice #20-784 2022-08 - \$15,613.75

- Construction Administration through the month of August, included GIA & NV5 review of work

- Coordination on Wagon-wheel chandelier

- Site Punch-list

- J. Kolb made motion to Approve, Motion 2nd, All in favor, Invoice Approved

-Acubright:

- Invoice #8755 - \$991.93

- Storage & lift rental for Chandelier installation

- J. Kolb made motion to Approve, Motion 2nd, All in favor, Invoice Approved

-Rustic Fire Protection:

- Invoice #3400 - \$1043.29

- Sprinkler head removal and reinstallation for HVAC work

- J. Kolb made motion to Approve, Motion 2nd, All in favor, Invoice Approved

3. OPM Update

a) Recent Events:

- Schedule Update
 - 11/9 TCO Target date
- Minor leak at skylight identified during major rainstorm event
 - Investigation has been done by BCG, Project team has just received results
 - Further investigation required to determine path of water infiltration
- HVAC ductwork installation complete in the basement
 - 2 small areas remain
 - Carpentry walkthrough to complete finishes
 - New floor grilles on order, no delivery date
- Signage installation ongoing
 - Several areas need variance from code
 - Walkthrough with building official to discuss options
 - Extra signage per walkthrough to be added
- IT installation completed
 - All Interior WAPs Installed and connected
 - (2) Exterior WAPs cannot be installed
 - No Conduit provided, Wire coiled up in soffit in children's room
 - Exterior WAPs to be provided to Town
- HVAC System balancing has begun
- Water system has been flushed and cleaned
- Assessment of HVAC Controls complete, controls reconnection work expected in the next weeks
- Commissioning effort ongoing, regular meetings scheduled.
- All documentation for TCO required by design team
 - All required permits & Documents & affidavits
- Move-in Coordination
 - Meetings as needed, Stefura to spearhead, and working with Tucker & William B. Meyer to coordinate scheduling of move
- Ribbon Cutting Tentatively Scheduled for 12/17 with MBLC
- As-Built package expected from Contractor
- O&M Manuals and Warranties to be compiled
- Please update schedule to include % complete

b) Budget Update

- CHA working on updated budget sheet
 - Budget sheet update will be available for Thursday Budget meeting

c) New Business

4. Proposed date of next LBC virtual meeting – 11/07/2022

J. Kolb made motion to Adjourn LBC Meeting to executive session at 6:42 PM
Roll Call Vote; Meeting adjourned at 6:43 PM